

**Rethinking Development in
an Age of Scarcity and Uncertainty**
New Values, Voices and Alliances for Increased Resilience
19-22 September 2011, York



Dear EADI/DSA Conference Participant,

We look forward to welcoming you to the University of York shortly for the joint 13th EADI General Conference and DSA Annual Conference the week after next.

We have an exciting programme and anticipate a good deal of debate over the four days, so hope that this finds you all in good health!

A few items prior to arrival which might help, as follows:

1. Travel to and from York Campus

There is detailed information on the DSA website at

http://www.devstud.org.uk/events/conference/conference_2011_travel_and_accommodation-42.html

There will be some of our team of student volunteers in lime green hooded tops to meet and greet those of you arriving after 11am at York Railway Station on Monday 19th September and guide you to buses and taxis. There will also be student volunteers on hand at the Library bus stop to guide you onto the campus and where you need to go.

Depending on your date and time of arrival we suggest that you head for your accommodation or the Exhibition Centre, as follows:

- Saturday arrivals before 2pm (check in time for accommodation): Exhibition Centre, then accommodation
- Saturday arrivals after 2pm: straight to your accommodation and then to the Exhibition Centre
- Sunday arrivals – as for Saturday
- Monday arrivals before 2pm: Exhibition Centre, then accommodation
- Monday arrivals up to 4.30pm: straight to accommodation
- Monday arrivals after 4.30pm: straight to Exhibition Centre

Late arrivals on all days

The accommodation receptions are open 24 hours a day, so arriving late is not an issue. The last bus up to campus is around 11pm weekdays (Sunday may well be earlier), so it may be best to take a taxi from the station if you are arriving late. This has the added advantage of being able to take you directly to your accommodation.

2. Accommodation

All accommodation is Bed and Breakfast in single rooms – either ensuite or shared facilities (unless you have booked twin rooms) arranged in James and Vanbrugh College (there may also be a few late rooms in Alcuin College). The covering email you will be sent, will tell you which college you are being accommodated in.

You can identify the location of your accommodation on the map that can be downloaded as part of more general information about the Conference from

http://www.devstud.org.uk/downloads/4e5f8312de072_dsaeadiprogrammefinal.pdf

Keys will be issued from the reception of each college. The Vanbrugh Ensuite rooms are to be found in Barbara Scott Court and Donald Barron Court, which are a little way from the reception and full instructions as to how to get to them will be given.

Check-in is at 2pm and checkout no later than 9.30am. There will be a supervised room for left luggage on Thursday 22nd and limited left luggage on Monday 19th in the Exhibition Centre.

The full addresses, if required for visa purposes, of each of the Colleges are:
James College / Vanbrugh College / Alcuin College
University of York
Heslington Campus
York
YO10 5DD
UK

3. Registration

Registration will be at the Exhibition Centre – identifiable from the map in the information link under the above point for Accommodation.

The venue require that you wear your badge at all times, otherwise you run the risk of not being allowed access to the conference rooms and catering areas.

Those of you who have booked day tickets will be required to register for each day. Registration will be open from 8.30 every morning during the Conference and from 1pm onwards on Monday 19th September.

4. Presentations

The preferred option would be for the DSA Secretariat to have received these beforehand, so we would encourage each of you to do so. Please send to conference@devstud.org

As we have only received 3 out of a potential 420+, there will be considerable pressure to get the right presentation to the right room for the right time. We also need copies of all the presentations on a central computer in order to upload them to the website afterwards.

York has a centralised AV system which beams all the presentations out to the right room for the right time and there will be a student volunteer ensuring that the panels for the next session are on the computer desktops in the relevant rooms.

In order that this centralised system works in the most efficient way, we have devised the following process:

- Please ensure your presentations are PowerPoint files, **(not PDFs) 1997 – 2003 format (.ppt suffix) NOT Office 2007 (.pptx) so please save them onto your memory stick accordingly**
- In the registration area there will be at least two student volunteers, Gareth Wall and others, with a couple of laptops
- Please give Gareth a memory stick (not a CD) after you have registered with your presentation on it so that it is obvious when the files come up and **not buried deep inside a complicated file structure**. We will have masking tape to clearly label your stick and you can pick up your stick at any stage during the day. We will keep it safely in a bag specifically for your particular session
- Please save your presentation **with your slot number & family name** (e.g. for Frances Hill presenting in slot 4, save file as '4-Hill' and for Gareth Wall presenting in slot 7, save as '7-Wall'). This is important as this will save a lot of time identifying which room your presentation needs to be sent through to. Please see the Panel Schedule downloadable at http://www.devstud.org.uk/downloads/4e65b0a218011_scheduleofpanels06092011.pdf for your slot number (1 – 7)
- Slot numbers are as follows:
 - Slot 1: Tuesday 20th: 11.15am
 - Slot 2: Tuesday 20th: 2.30pm
 - Slot 3: Tuesday 20th: 5pm
 - Slot 4: Wednesday 21st: 11.15am
 - Slot 5: Wednesday 21st: 2.30pm
 - Slot 6: Thursday 22nd: 9am
 - Slot 7: Thursday 22nd: 2.30pm

- If you arrive late, please ensure that your presentation is with Gareth and his team **no later than the following times:**
 - For presentations on Tuesday (slots 1 – 3), upload on Monday 19th, either just after you register or during the drinks reception
 - For presentations on Wednesday (slots 4 & 5), by Tuesday evening
 - For presentations on Thursday (slots 6 & 7), by Wednesday evening
- If you are arriving on the day of your presentation, please take it to the Techdesk as soon as you have registered and collected your badge

5. WiFi / Internet Access

Those of you who have booked accommodation, you will be given a WiFi code when you check in.

For those who will not have laptops with them, there is a room in the Exhibition Centre which will have a few netbooks for email checking. These machines are not for re-writing presentations and if there are queues or people are taking too long, they will be asked politely to move on.

6. Weather

For those of you for whom this is your first time to the UK and are travelling from hot climates, please bring suitable clothes – a waterproof jacket, umbrella and sensible shoes will most likely be needed. York is in the North of England and is therefore cooler than the South as a general rule.

7. Dress Code for the Event

The DSA Conference is not formal in its dress code. We encourage people to wear what they are comfortable in (please see the section above on Weather!) For the Opening Reception and Monday night dinner, the dress code is smart/casual and national dress is positively encouraged!

8. DSA AGM

The AGM will be split between the lunchtime slots on Tuesday 20th and Wednesday 21st. A number of places on Council are up for election this year and nomination forms can be found at http://www.devstud.org.uk/downloads/4e353ec85e686_council.pdf. Please bear in mind when nominating, that all parties concerned do need to be DSA members (proposer, seconder and candidate)

The DSA Secretariat will be sending a further email with links to the relevant documents for the AGM nearer the time.

9. EADI General Assembly

This will be held in the Central Hall at 5pm on Wednesday 21st September. Only members who have paid their membership fees for 2011 may participate in the General Assembly and in the elections of the new Executive Committee. There will be receipts ready for participants willing to pay on the spot. Please register for the General Assembly and pick up your voting ballot at the EADI Info Stand starting with **9 am** on Wednesday, September 21st. The voting ballots should be returned to the Infostand by **2:30pm**.

The General Assembly Agenda and other relevant documents can be accessed via the conference website at <http://www.eadi.org/index.php?id=1574>. The log-in details have been previously sent to you by regular post. If you have any questions, please contact us at ga2011@eadi.org.

10. Programme

The latest schedule can be downloaded from the DSA website at http://www.devstud.org.uk/downloads/4e65b0a218011_scheduleofpanels06092011.pdf.

Should there be any changes to this schedule, the most up to date versions will be pinned to a noticeboard in the Exhibition Centre. We will try to make announcements at the end of the Plenaries if there are any substantial changes to draw your attention to.

11. Conference Blog and Twitter

Share your news and views of the conference via the wonderful world of social media – the buzz has already begun! Tweet using [#rethinkingdev](#), follow us at [@rethinkingdev](#), [@devcomms](#) and [@EADI](#) on Twitter or like us on Facebook. Look out at the conference itself for details of how and where to share presentations, photos, videos and more.

Guest posts from conference speakers and participants will examine new models that can change the world. From small suggestions to big objectives join us on our blogs - Ideas4development and Heads Up For Development - to consider what impact these will have for better or for worse.

ideas4develop.blogspot.com
headsupfordevelopment.tumblr.com

We also have a partnership with the Guardian Newspaper's Global Development section and will be blogging daily on their Poverty Matters blog.

Please send blog postings (max 600 words) to Louise Stoddard at: conference@devstud.org.uk. Louise will also be getting in touch with some of you before the event to 'encourage' you to blog!

12. Digital Story Telling

The IKM Project have kindly agreed to produce a series of Digital Media stories from each day of the Conference. They and their team will be roving the Conference armed with small cameras and microphones, seeking out your views, opinions and reflections on the panels you have sat in on, and any ideas or stories that you might want to contribute. These will be edited into a rapportage of the day and form part of the Conference dissemination and outreach, along with a formal Conference Report, the Blogs and Twitter responses.

13. Conference reporting Panel and Session reports – daily coverage

Reports from panels and sessions will be published on the headsupfordevelopment.tumblr.com blog.

Rapporteurs are invited to send their reports to Ana-Maria Baban and Aurélien Lafon at rapporteurs@eadi.org

More information and documentation will be sent out separately by EADI to all rapporteurs and can be obtained at the EADI infostand.

14. Emergencies

Should any of you encounter any difficulties whilst travelling or an emergency arises please contact Frances Hill or Louise Rands Silva on the Conference mobile number: +44 (0)7506 849 327. We would stress though, please only use in emergencies.

The DSA Office will not be open from 16th – 26th September, so any contact needs to be either via email to conference@devstud.org or mobile as above.

For any First Aid emergencies on campus – Louise Rands Silva holds a First Aid Certificate, but we recommend that you notify a member of the Conference Team to call an ambulance as there are limited facilities on campus.

We wish you all a safe and pleasant journey and look forward to seeing you all in less than two weeks' time!

Very best wishes,

Frances & Susanne

Frances Hill
Executive Director
Development Studies Association

Susanne von Itter
Deputy Executive Secretary
EADI