

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 January 2020
for
Development Studies Association

Sterling Partners Limited
Chartered Accountants
Chartered Tax Advisors
2nd Floor, Grove House
774-780 Wilmslow Road
Didsbury
Manchester
Greater Manchester
M20 2DR

Development Studies Association

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for the Year Ended 31 January 2020**

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Development Studies Association

Report of the Trustees **for the Year Ended 31 January 2020**

The trustees present their report with the financial statements of the charity for the year ended 31 January 2020.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

OBJECTIVES

The objectives of the Association are to promote and advance international development as a field of study, research and action, with a mission to deepen understanding of how global poverty and inequalities are produced, sustained and may be overcome, and how a better future may be advanced.

VISION

In taking forward its mission and vision, the DSA is committed to:

- Advance connections between people that will extend and deepen understanding of development issues
- Raise the profile of the UK development studies community and provide a platform for its collective voice
- Build the institutional strength of the DSA
- Nurture the future of development studies in the UK through support to students, early career researchers and Higher Education teachers
- Promote greater inclusiveness, diversity and equity within the development studies community

ACTIVITIES

In pursuit of these objectives, the DSA has achieved the following during the Financial Year 2019-2020:

1. Annual Conference

The 2019 Annual Conference was held at The Open University, 19-21st June. Key statistics from the Conference are as follows: Participants: 462; Number of papers/presentations: 278; Plenary sessions: 4; Panels and study groups: 50.

Planning for the next annual conference began in July 2019 and it was agreed, further to positive evaluation results, that a 3-day event would be held at the University of Birmingham also in late June 2020. This will now take place as a virtual online conference due to the COVID-19 pandemic.

2. DSA Bulletin

The DSA Bulletin is emailed out monthly to nearly 1700 individuals. The Bulletin performs an important service, appreciated by members and the sector as a whole, to allow members to publicise events, publications, jobs and other news of interest to the sector. It is compiled of contributions from members and continues to attract interest as a means to reach the development sector worldwide.

3. Study Groups

Study Group activity has remained high, with active participation in the annual conference at The Open University. The following activities have been undertaken:

- Business and Development Study group Spring 2020 Workshops: New avenues for research on business and development & Global value chains, business and development. Also DSA2019 panel D4: Partnerships in practice: power and inequality in development partnerships with the private sector.
- DSA Scotland August 2019 meeting: CAREED Conference and a January 2020 meeting: Various development issues from scholars based at Scottish universities.
- Environment, Natural Resources and Climate Change Study group: Sept 2019 virtual meeting organised from the University of Birmingham on the role of local-level intermediaries in natural resource management.
- Gender, Policy and Practice Study group: Workshop: The challenges of women's invisible care work: analysis of new research, in May 2019, joint with Institute of Gender Studies (Oxford).
- Information, Technology and Development Study group held a DSA2019 panel - J1: Digital Development.
- Multidimensional Poverty and Poverty Dynamics Study group - DSA2019 panel - O1 - The psychosocial side of poverty: opening up understandings and insights and a workshop: Child Poverty in Africa at IDS, University of Sussex

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Report of the Trustees for the Year Ended 31 January 2020

in October 2019.

- NGOs in Dev study group organised a DSA2019 panel - C3 - Unravelling, unfolding and unsettling NGOs' work, role and methodologies.

- Religions & Dev study group organised a DSA2019 panel: I2: Religions and Climate Action.

- Rising Powers Study Group one-day April 2019 workshop: Rising Powers and the re-casting of the South.

- Urbanisation and Development Study group have an upcoming workshop in April 2020: The global normalisation of informality.

- Africa, Tourism, South Asia & Dev, Migration, Development and Social Change & Women and Development, Study Group - NO ACTIVITY

4. Students

The two student representatives on Council remain active in promoting student activities and interaction with the DSA. On 31st January 2020 there were 277 student members of the association (33% of the total membership). This represents a slight decrease (11 members) in numbers but a slight increase in percentage over the previous year, due to a reduction in the numbers of GS members.

A new student mailing list was created in 2019 and all DSA student members added to this list. News items of interest to DSA students have been sent via this new mailing list. The DSA Facebook group also continues to share updates on DSA news, development sector news, job and paid internship opportunities as well as workshops, conference and training opportunities. At DSA2019 there was a DSA students' meeting as well as a booth that students could visit to find out more information about student activities, events etc. There was also once again a Publication strategies briefing for students and early career researchers (ECR) at the conference.

The DSA continued to offer its annual Masters' level Development Studies dissertation prize. The award was made at DSA2019, to the winner: Hamid Khalafallah (Division of Peace Studies & International Development, University of Bradford), for his work "The Role of Development NGOs In the Context of Authoritarian Regimes: A Case Study of Sudan". The information and access to the winning dissertation continues to be posted on the DSA website.

5. Heads of Centres

A Heads of Centres meeting was held at the LIDC on 15 November 2019. After the usual updates, the main business for discussion was 'Decolonising Development Studies'. The DSA President presented the results from a brief survey she had undertaken to gauge where the different Centres are with this issue. There was general agreement that this is a critical issue all in the sector to engage with. Subsequent to this meeting, one of the members of Council (Rama Dieng) has taken on responsibility for taking this issue forward.

6. DSA/ESRC Workshop Series

A final session sharing the outcomes of the workshop series was held at DSA 2019, including reflection by the interdisciplinary specialists on the REF panels for Social Policy and Social Work and Anthropology and Development Studies. A briefing drawing together key findings/issues across the series was produced and posted online in October 2019. This was shared at the Heads of Centres and other meetings. It sparked the interest of Mark Claydon-Smith and Sarah Plowman of UKRI, and a meeting was held with them in Bath on 19.12.19. The meeting was joined by Joe Devine and the DSA Treasurer via zoom.

Development Studies Association

Report of the Trustees for the Year Ended 31 January 2020

FINANCIAL REVIEW

Membership

Individual membership at 31st January 2020 decreased to 847. This is largely due to a drop in individual memberships from 2018, linked to lower numbers at the DSA2019 conference than the year before. GS members are slightly lower too, as we set up an opt-in self renewal of free membership for those in the Global South for 2019/20. Student membership increased its proportion of membership to 33%. Institutional membership dropped very slightly to 37.

Finances

The DSA has continued to produce robust financial returns and has built up a healthy reserve which it is seeking to allocate towards its central purposes. Cash at bank decreased from £197,286 to £158,576 on 31st January 2020.

Conference income has again contributed to both higher turnover and a larger surplus, however spending was higher due mainly to the ESRC supported workshops expenditure during this year (23k more than budgeted).

We have also committed £36,410 of DSA's money to this series, which includes 60% of the funding of the DSA Communications Officer, in the first year of the post.

We have committed c. £22,000 p.a. to fund a DSA Communications Officer, Grade 6, 0.6 FTE, for 24 months: September 2018-March 2019; May 2019- October 2020, based at the University of Bath. The aim of this post is to increase the reach of the DSA and support it to raise public understanding of development issues. A particular responsibility in the first year was to support the cross-disciplinary workshop series. Now the CO is working on creating a new logo and website for the DSA.

Administration

The administration of the DSA continued to be carried out by NomadIT.

FUTURE PLANS

AIMS FOR THE COMING YEAR (2020-21)

Overall aims for the coming years are given in the Business Plan, 2019-22. Particular goals in the coming year are as follows:

Timing	Activity
Jan 2020 - Oct 2020	Design, implement and maintain new structure and content for DSA website, and other communications outlets as required.
June 2020	Trial DSA's first online conference
Oct/Nov 2020	Convene Heads of Centres meeting
April 2020-	Discern, with DS Centres, implications for development studies of COVID-19 pandemic.
Through the year	Develop support for PGR and ECR scholars and DSA member based in global South.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment, appointment, induction and training of new trustees

Trustees are recruited from members of the DSA with upcoming vacancies signalled in communications to all members from the Chair of the Board. Applicants present their credentials and intentions to the AGM in person or by letter and their appointment is subject to vote. Induction and training takes place before applicants make their approach through informal discussions with existing board members and/or after their appointment. Positions with specific responsibilities (Chair, Treasurer, Secretary) involve more prior training and preparation.

Risk management

The DSA Council reviews sources of, and responses to, risks at least annually. Sources of risk include fluctuating membership, conference attendance, level of study group activity and the status of development studies in the UK. Risks are mitigated through regular consultation with institutional members through Heads of Centres' meetings, monthly bulletins and email communication, reviewing membership categories and rates, reviewing the purpose and design of annual conferences and reviewing costs involved in administering the charity.

Development Studies Association

Report of the Trustees
for the Year Ended 31 January 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

283670

Principal address

23 Linton Road
Hove
BN3 5HF

Trustees

Professor G Mohan
Dr F Nunan
Dr S White
Dr L Camfield
Professor U Kothari
Dr N Gooptu
Dr L C Hammond
Ms H Yanacopulos (resigned 21.6.2019)
P Anand
J Quan
Mrs K Hochstetler
S Hickey
D Brockington
Ms A Chammas
Miss B Ezeomah
Dr U Kambhampati
G Mohan (resigned 21.6.2019)
Dr R Slater
Miss N Kabeer
Ms R S Dieng (appointed 21.6.2019)

Independent Examiner

Mr Saeid Mokhtassi
Institute of Chartered Accountants in England and Wales
Sterling Partners Limited
Chartered Accountants
Chartered Tax Advisors
2nd Floor, Grove House
774-780 Wilmslow Road
Didsbury
Manchester
Greater Manchester
M20 2DR

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

**Independent Examiner's Report to the Trustees of
Development Studies Association**

Independent examiner's report to the trustees of Development Studies Association

I report to the charity trustees on my examination of the accounts of Development Studies Association (the Trust) for the year ended 31 January 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Saeid Mokhtassi
Institute of Chartered Accountants in England and Wales
Sterling Partners Limited
Chartered Accountants
Chartered Tax Advisors
2nd Floor, Grove House
774-780 Wilmslow Road
Didsbury
Manchester
Greater Manchester
M20 2DR

Date:

Development Studies Association

Statement of Financial Activities
for the Year Ended 31 January 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	730	-	730	56,810
Charitable activities					
Promotion of development research		151,656	-	151,656	174,499
Investment income	3	48	-	48	66
Other income		<u>(908)</u>	<u>-</u>	<u>(908)</u>	<u>-</u>
Total		151,526	-	151,526	231,375
EXPENDITURE ON					
Raising funds	4	(210)	-	(210)	-
Charitable activities					
Promotion of development research		190,437	-	190,437	160,329
Total		<u>190,227</u>	<u>-</u>	<u>190,227</u>	<u>160,329</u>
NET INCOME/(EXPENDITURE)		(38,701)	-	(38,701)	71,046
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>197,277</u>	<u>-</u>	<u>197,277</u>	<u>126,231</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>158,576</u></u>	<u><u>-</u></u>	<u><u>158,576</u></u>	<u><u>197,277</u></u>

Development Studies Association

Balance Sheet
31 January 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Cash at bank	8	158,576	-	158,576	197,277
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>158,576</u>	<u>-</u>	<u>158,576</u>	<u>197,277</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		158,576	-	158,576	197,277
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET ASSETS		<u>158,576</u>	<u>-</u>	<u>158,576</u>	<u>197,277</u>
FUNDS	9				
Unrestricted funds				<u>158,576</u>	<u>197,277</u>
TOTAL FUNDS				<u>158,576</u>	<u>197,277</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

Development Studies Association

Notes to the Financial Statements for the Year Ended 31 January 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

Section 133 of the Charities Act 2011 permits a charity to prepare a receipts and payments account and a statement of assets and liabilities where gross income in the financial year does not exceed £250,000, therefore receipts and payments accounts and a statement of assets and liabilities in its balance sheet) have been prepared and presented for the year; this is consistent with previous years.

Income

All income, including the subscriptions, conference income and bank interest are recorded when received.

Expenditure

All expenditure are recorded when paid.

Trustees' expenses

These expenses are included in the financial statements once amounts are expended by the Trustees on behalf of the charity.

Trustees' indemnity insurance

No charitable funds have been used to purchase insurance to indemnify the Trustees against the consequences of any neglect or default on their part.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	730	460
Grants	<u>-</u>	<u>56,350</u>
	<u>730</u>	<u>56,810</u>

During the financial year the charity received grant from Economic and social research council of £56,350. £42,454 remains unused as at the financial year end.

Development Studies Association

Notes to the Financial Statements - continued
for the Year Ended 31 January 2020

3. INVESTMENT INCOME

	2020	2019
	£	£
Interest received	<u>48</u>	<u>66</u>

4. RAISING FUNDS

Raising donations and legacies

	2020	2019
	£	£
Support costs	<u>(210)</u>	<u>-</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 January 2020 nor for the year ended 31 January 2019.

Trustees' expenses

Trustees expenses of £2,095 (2019: £1,920) were paid during the year.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	56,810	-	56,810
Charitable activities			
Promotion of development research	174,499	-	174,499
Investment income	<u>66</u>	<u>-</u>	<u>66</u>
Total	231,375	-	231,375
EXPENDITURE ON			
Charitable activities			
Promotion of development research	<u>160,329</u>	<u>-</u>	<u>160,329</u>
NET INCOME	71,046	-	71,046
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>126,231</u>	<u>-</u>	<u>126,231</u>
TOTAL FUNDS CARRIED FORWARD	<u>197,277</u>	<u>-</u>	<u>197,277</u>

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Notes to the Financial Statements - continued
for the Year Ended 31 January 2020

7. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 February 2019	715
Disposals	<u>(715)</u>
At 31 January 2020	<u>-</u>
DEPRECIATION	
At 1 February 2019	715
Eliminated on disposal	<u>(715)</u>
At 31 January 2020	<u>-</u>
NET BOOK VALUE	
At 31 January 2020	<u><u>-</u></u>
At 31 January 2019	<u><u>-</u></u>

8. CASH AT BANK

	2020 Total funds £	2019 Total funds £
Cash at bank and in hand	<u>158,576</u>	<u>197,277</u>
Total	<u><u>158,576</u></u>	<u><u>197,277</u></u>

9. MOVEMENT IN FUNDS

Each of the below funds have arisen due to the donors specifying that the funds donated have to be spent on the specific projects.

Restrictions are imposed through contracts which are signed at the beginning of each project.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 January 2020.

Development Studies Association

Notes to the Financial Statements - continued
for the Year Ended 31 January 2020

11. FUNDS

Project	Funds brought forward £	Income £	Expenditure £	Transfer between funds £	Funds carried forward £
RESTRICTED FUNDS					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNRESTRICTED FUNDS					
General fund	<u>197,277</u>	<u>151,526</u>	<u>190,227</u>	<u>-</u>	<u>158,576</u>
	<u>197,277</u>	<u>151,526</u>	<u>190,227</u>	<u>-</u>	<u>158,576</u>
	<u>197,277</u>	<u>151,526</u>	<u>190,227</u>	<u>-</u>	<u>158,576</u>
TOTAL FUNDS	<u>197,277</u>	<u>151,526</u>	<u>190,227</u>	<u>-</u>	<u>158,576</u>

Development Studies Association

Detailed Statement of Financial Activities
for the Year Ended 31 January 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	730	460
Grants	<u>-</u>	<u>56,350</u>
	730	56,810
Investment income		
Interest received	48	66
Charitable activities		
Subscriptions	60,408	65,702
Conference and exhibitions	<u>91,248</u>	<u>108,797</u>
	151,656	174,499
Other income		
Other income	<u>(908)</u>	<u>-</u>
Total incoming resources	151,526	231,375
EXPENDITURE		
Charitable activities		
Affiliations	514	-
Conference	90,280	101,310
Administration	37,668	22,041
Study groups	1,918	3,539
Stationery, print and postage	1,208	93
Council expenses	2,095	1,920
Bank and credit charges	1,171	934
Head of centres	271	465
Workshop series	<u>33,369</u>	<u>19,410</u>
	168,494	149,712
Support costs		
Governance costs		
Sundries	1,363	1,304
Accountancy and legal fees	1,980	1,800
Consultancy fees	<u>18,390</u>	<u>7,513</u>
	<u>21,733</u>	<u>10,617</u>
Total resources expended	<u>190,227</u>	<u>160,329</u>
Net (expenditure)/income	<u><u>(38,701)</u></u>	<u><u>71,046</u></u>