

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**for the Year Ended 31 January 2022**  
**for**  
**Development Studies Association**

Sterling Partners Limited  
Chartered Accountants  
Chartered Tax Advisors  
2nd Floor, Grove House  
774-780 Wilmslow Road  
Didsbury  
Manchester  
Greater Manchester  
M20 2DR

**Development Studies Association**

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for the Year Ended 31 January 2022**

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**Development Studies Association**

**Report of the Trustees**  
**for the Year Ended 31 January 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 January 2022.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **Development Studies Association**

### **Report of the Trustees** **for the Year Ended 31 January 2022**

#### **OBJECTIVES AND ACTIVITIES** **OBJECTIVES**

The objectives of the Association are to promote and advance international development as a field of study, research and action, with a mission to deepen understanding of how global poverty and inequalities are produced, sustained and may be overcome, and how a better future may be advanced.

#### **VISION**

In taking forward its mission and vision, the DSA is committed to:

1. Advance connections between people that will extend and deepen understanding of development issues
2. Raise the profile of the UK development studies community and provide a platform for its collective voice
3. Build the institutional strength of the DSA
4. Nurture the future of development studies in the UK through support to students, early career researchers and Higher Education teachers
5. Promote greater inclusiveness, diversity and equity within the development studies community

#### **ACTIVITIES**

In pursuit of these objectives, the DSA has achieved the following during the Financial Year 2021-2022:

##### **1. Annual Conference**

The 2021 Annual Conference was held virtually again due to the coronavirus pandemic, organised and hosted by the University of East Anglia, 28th June - 2nd July. Key statistics being Participants: 675; Papers/presentations: 342; Plenaries: 2; Panels and Study groups: 55.

Planning for the next annual conference began in July 2021 and it was agreed, further to positive evaluation results, that a three-day event will be hosted by University College London in early July 2022. This will also take place as a virtual online conference due to the COVID-19 pandemic and high costs of hybrid events, and also to enable high levels of inclusion amongst global South colleagues.

##### **2. DSA Newsletter**

The DSA Newsletter is emailed out monthly to nearly 1700 individuals. The Newsletter performs an important service, appreciated by members and the sector as a whole, to allow members to publicise events, publications, jobs and other news of interest to the sector. It is compiled by the Communications Manager from contributions from members and continues to attract interest as a means to reach the development sector worldwide.

##### **3. Study Groups**

Study Group activity remained low during 2021 due to the coronavirus pandemic and lockdown preventing in-person meetings, however there was continued active participation in the annual online conference. The following activities have been undertaken:

- Business and Development Study group: DSA2021 panel P41: Covid-19, Business and International Development: What is the role of business in responding to the pandemic in the global South?
- Environment, Natural Resources and Climate Change Study Group organised a DSA2021 panel - P03: Unsettling development through centering environmental justice
- Gender, Policy and Practice & the Women and Development Study Groups organised a joint DSA2021 panel - P26: Unsettling 'gender' within research, policy and practice
- Information, Technology and Development Study Group organised a DSA2021 panel - P22: China's digital expansion in the Global South

## **Development Studies Association**

### **Report of the Trustees for the Year Ended 31 January 2022**

- Multidimensional Poverty and Poverty Dynamics Study Group organised a DSA2021 panel - P19: COVID-19 and global development challenges: 'unsettling' multidimensional poverty?
- NGOs in Development Study Group organised a DSA2021 panel - P05: Learning from unprecedented times: NGOs and CSOs through the COVID-19 pandemic.
- Politics and Political Economy Study Group organised a DSA2021 panel - P01: Paradigm maintenance or shift? Questioning the reinvention of development for the 2020s
- Rising Powers Study Group organised a DSA2021 panel - P17: South-South relations: unsettling development?
- Religions & Development Study Group organised a DSA2021 panel P06: Decolonisation, development and faith
- Land, Politics and Sustainability Study group organised a DSA2021 roundtable - P15: Land and development politics unsettled: progress and challenges of tenure and governance reforms, land inequalities, sustainable land resource use, and the role of research.
- Africa, DSA Scotland, South Asia & Development, Migration, Development and Social Change, Decolonising Development, Urbanisation and Development Study Groups - NO ACTIVITY.

#### **4. Students**

The two student representatives on Council remained active in promoting student activities and interaction with the DSA. At financial year-end there were 207 student members of the association (21% of total membership): a decrease (70 members) in numbers and percentage (due to increased gS member numbers) over the previous year.

The student mailing list was kept current and items of interest and communication with students took place via this list. The DSA Facebook group continued to share updates on DSA news, development sector news, job and paid internship opportunities as well as workshops, conference and training opportunities. There was a DSA students' meeting at the annual conference to find ways that students can interact more effectively with the DSA and gain more information about student activities, events etc. There was also once again a well-attended Publication strategies briefing for students and early career researchers (ECR) at the conference.

The DSA continued to offer its annual Masters' level Development Studies dissertation prize. The award winners were announced and presented their prizes at the annual conference and both winners presented their work at the conference. The winning dissertations were mentioned and linked to on the DSA website. A new PhD thesis prize was created this year and will be awarded during 2022.

#### **5. Heads of Centres**

A Heads of Centres meeting was held online on 17 December 2021. After the usual updates, the main business for discussion was DSA Communications. There was an update on DSA's main activities and future priorities and an introduction to HoCs of the DSA's new Communications Manager (Laura Roberts) and the association's communications strategy. A discussion was held on how DSA's new communications capacities can be deployed to help strengthen the DS community, both internally and in terms of its external profile. The DSA's suggestion that it holds a post-REF2021 debrief event and also conducts an EDI audit for the sector were welcomed by HoCs.

#### **6. Where are we after COP26 and what is needed now? webinar**

The DSA organised and hosted a webinar on 8 December 2021 with invited panelists: Dr Amani Aboud Zeid, African Union Commissioner for Infrastructure and Energy, Meena Raman, Third World Network, Chukwumerije Okereke, Professor of Global Climate and Environmental Governance and Co-Director of Climate and Justice Centre, University of Reading, Simon Maxwell, ODI. The Chair was: Dr Emily Wilkinson, Senior Research Fellow, ODI; Chief Scientific Adviser, CREAD-Dominica; ?Co-Director, Caribbean Resilience and Recovery Knowledge Network (CRRKN) with a roundtable style discussion on the fall-out from COP26. Unfortunately, the event was not as well attended (~30 people) as our previous webinar (376 people), perhaps due to timing and webinar-fatigue.

## **Development Studies Association**

### **Report of the Trustees** **for the Year Ended 31 January 2022**

#### **FINANCIAL REVIEW**

##### **Membership**

Individual membership at year-end increased to 1267, largely due to a large increase in gS members, resulting from the conference taking place online again and good levels of funding to allow free attendance. Individual and student membership are slightly up from the previous year, as the pandemic eases and activities and finances perhaps return to a more normal level. Institutional membership dropped very slightly to 34.

##### **Finances**

With sufficient reserves, the DSA continues to seek to allocate its reserves towards its central purposes: cash at bank decreased from £141,519 to £132,262 on 31st January 2022.

Expenditure was lower than budgeted in many areas (Council, HoCs, Study groups) once again due to the pandemic but higher for Communications (36k) with our new Communications Manager starting this year, and some more usage of ESRC monies (for a final workshop invoice spent during this year - 5k). Income was higher than predicted due to the conference surplus (3.7k) and increased individual (2k) but lower institutional (2k) subscriptions. We also received a large unidentified payment to the bank account (2k).

This was the first year of DSA's main investment which was to directly employ a DSA Communications Manager, Grade 6, 0.5 FTE, for three years on a 12 months rolling contract from April 2021. The post is enabling the DSA to achieve its strategic objectives, particularly in terms of advancing connections to deepen understanding of development, raising the profile of the UK development studies community and providing a platform for its collective voice and increasing our institutional strength.

##### **Administration**

The administration of the DSA continues to be carried out by NomadIT, on a rolling contract.

#### **FUTURE PLANS**

##### **AIMS FOR THE COMING YEAR (2022-23)**

Overall aims for the coming years are given in the Business Plan, 2019-22. Particular goals in the coming year are as follows:

<b>Timing</b>	<b>Activity</b>
Mar 2021 - Mar 2022	Assist Communications Manager to begin to promote DSA activities and boost the visibility of the association.
July 2022	Host and organise the 3rd DSA online conference in a new format
Oct/Nov 2022	Convene Heads of Centres meeting.
Through the year	Develop support for PGR and ECR scholars and DSA members based in global South; support Study Group Activity; pursue possibility of establishing a DSA journal.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

##### **Recruitment, appointment, induction and training of new trustees**

Trustees are recruited from members of the DSA with upcoming vacancies signalled in communications to all members from the Chair of the Board. Applicants present their credentials and intentions to the AGM in person or by letter and their appointment is subject to vote. Induction and training takes place before applicants make their approach through informal discussions with existing board members and/or after their appointment. Positions with specific responsibilities (Chair, Treasurer, Secretary) involve more prior training and preparation.

## **Development Studies Association**

### **Report of the Trustees** **for the Year Ended 31 January 2022**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The DSA Council reviews sources of, and responses to, risks at least annually. Sources of risk include fluctuating membership, conference attendance, level of study group activity and the status of development studies in the UK. Risks are mitigated through regular consultation with institutional members through Heads of Centres' meetings, monthly newsletters and email communication, reviewing membership categories and rates, reviewing the purpose and design of annual conferences and reviewing costs involved in administering the charity.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

283670

##### **Principal address**

23 Linton Road  
Hove  
BN3 5HF

##### **Trustees**

Dr L Camfield  
Dr N Gooptu (resigned 2.7.2021)  
Dr L C Hammond (resigned 2.7.2021)  
P Anand  
S Hickey  
D Brockington  
Ms A Chammas  
Miss B Ezeomah (resigned 2.7.2021)  
Dr U Kambhampati  
Dr R Slater  
Miss N Kabeer  
Ms R S Dieng (resigned 10.6.2021)  
Ms A Prizzon  
B Radley  
P Taylor  
Ms S Fennell  
J Fisher  
Dr I Kvangraven Trustee (appointed 2.7.2021)  
Dr I Roy (appointed 2.7.2021)  
Dr M Jennings Trustee (appointed 2.7.2021)  
Ms R Arora Trustee (appointed 2.7.2021)

##### **Independent Examiner**

Mr Saeid Mokhtassi  
Institute of Chartered Accountants in England and Wales  
Sterling Partners Limited  
Chartered Accountants  
Chartered Tax Advisors  
2nd Floor, Grove House  
774-780 Wilmslow Road  
Didsbury  
Manchester  
Greater Manchester  
M20 2DR

**Development Studies Association**

**Report of the Trustees**  
**for the Year Ended 31 January 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Trustee



**Independent Examiner's Report to the Trustees of  
Development Studies Association**

**Independent examiner's report to the trustees of Development Studies Association**

I report to the charity trustees on my examination of the accounts of Development Studies Association (the Trust) for the year ended 31 January 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Saeid Mokhtassi  
Institute of Chartered Accountants in England and Wales  
Sterling Partners Limited  
Chartered Accountants  
Chartered Tax Advisors  
2nd Floor, Grove House  
774-780 Wilmslow Road  
Didsbury  
Manchester  
Greater Manchester  
M20 2DR

Date: .....

**Development Studies Association**

**Statement of Financial Activities**  
**for the Year Ended 31 January 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		2,693	-	2,693	745
<b>Charitable activities</b>					
Promotion of development research		110,830	-	110,830	89,278
Investment income	2	371	-	371	949
Other income		(468)	-	(468)	(468)
<b>Total</b>		<b>113,426</b>	<b>-</b>	<b>113,426</b>	<b>90,504</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Promotion of development research		127,643	-	127,643	102,448
<b>NET INCOME/(EXPENDITURE)</b>		<b>(14,217)</b>	<b>-</b>	<b>(14,217)</b>	<b>(11,944)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>146,632</b>	<b>-</b>	<b>146,632</b>	<b>158,576</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>132,415</b>	<b>-</b>	<b>132,415</b>	<b>146,632</b>

The notes form part of these financial statements

**Development Studies Association**

**Balance Sheet**  
**31 January 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank	5	132,415	-	132,415	146,632
<b>NET CURRENT ASSETS</b>		<u>132,415</u>	<u>-</u>	<u>132,415</u>	<u>146,632</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		132,415	-	132,415	146,632
<b>NET ASSETS</b>		<u>132,415</u>	<u>-</u>	<u>132,415</u>	<u>146,632</u>
<b>FUNDS</b>	6				
Unrestricted funds				<u>132,415</u>	<u>146,632</u>
<b>TOTAL FUNDS</b>				<u>132,415</u>	<u>146,632</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Trustee

**Development Studies Association**

**Notes to the Financial Statements**  
**for the Year Ended 31 January 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

Section 133 of the Charities Act 2011 permits a charity to prepare a receipts and payments account and a statement of assets and liabilities where gross income in the financial year does not exceed £250,000, therefore receipts and payments accounts and a statement of assets and liabilities in its balance sheet) have been prepared and presented for the year; this is consistent with previous years.

**Income**

All income, including the subscriptions, conference income and bank interest are recorded when received.

**Expenditure**

All expenditure are recorded when paid.

**Trustees' expenses**

These expenses are included in the financial statements once amounts are expended by the Trustees on behalf of the charity.

**Trustees' indemnity insurance**

No charitable funds have been used to purchase insurance to indemnify the Trustees against the consequences of any neglect or default on their part.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INVESTMENT INCOME**

	2022	2021
	£	£
Interest received	371	949
	<u>371</u>	<u>949</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 January 2022 nor for the year ended 31 January 2021.

**Trustees' expenses**

Trustees expenses of £Nil (2021: £856) were paid during the year.

**Development Studies Association**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 January 2022**

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	745	-	745
<b>Charitable activities</b>			
Promotion of development research	89,278	-	89,278
Investment income	949	-	949
Other income	(468)	-	(468)
<b>Total</b>	<b>90,504</b>	<b>-</b>	<b>90,504</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Promotion of development research	102,448	-	102,448
<b>NET INCOME/(EXPENDITURE)</b>	<b>(11,944)</b>	<b>-</b>	<b>(11,944)</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>158,576</b>	<b>-</b>	<b>158,576</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>146,632</b>	<b>-</b>	<b>146,632</b>

**5. CASH AT BANK**

	2022 Total funds £	2021 Total funds £
Cash at bank and in hand	132,415	146,632
<b>Total</b>	<b>132,415</b>	<b>146,632</b>

**6. MOVEMENT IN FUNDS**

Each of the below funds have arisen due to the donors specifying that the funds donated have to be spent on the specific projects.

Restrictions are imposed through contracts which are signed at the beginning of each project.

**Development Studies Association**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 January 2022**

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 January 2022.

**8. FUNDS**

Project	Funds brought forward £	Income £	Expenditure £	Transfer between funds £	Funds carried forward £
<b>RESTRICTED FUNDS</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>UNRESTRICTED FUNDS</b>					
General fund	146,632	113,426	127,643	-	132,415
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	146,632	113,426	127,643	-	132,415
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	146,632	113,426	127,643	-	132,415

**9. ACCRUAL BASIS**

The accounts are prepared on a receipts and payment basis. Should the accounts of been prepared on an accruals basis, then £2,600 of membership income should be removed and £7,560 of administrative costs should be accrued. This would result in a deficit of £24.4k for the year ended 31st January 2022.

**Development Studies Association**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 January 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	2,693	745
<b>Investment income</b>		
Interest received	371	949
<b>Charitable activities</b>		
Subscriptions	57,433	54,234
Conference and exhibitions	53,397	35,044
	<hr/>	<hr/>
	110,830	89,278
<b>Other income</b>		
Other income	(468)	(468)
	<hr/>	<hr/>
<b>Total incoming resources</b>	113,426	90,504
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Conference	48,987	51,264
Administration	31,349	20,556
Study groups	-	1,440
Stationery, print and postage	-	4,800
Council expenses	-	856
Bank and credit charges	960	512
Workshop series	5,007	6,317
	<hr/>	<hr/>
	86,303	85,745
 <b>Support costs</b>		
<b>Governance costs</b>		
Sundries	500	500
Accountancy and legal fees	1,980	1,980
Consultancy fees	36,000	14,223
Donations	2,860	-
	<hr/>	<hr/>
	41,340	16,703
<b>Total resources expended</b>	<hr/>	<hr/>
	127,643	102,448
<b>Net expenditure</b>	<hr/>	<hr/>
	(14,217)	(11,944)
	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements