

## ECR Fund - Objective & Eligibility

**ECR development and engagement Fund:** Fund to support collective research and/or networking opportunities. PLEASE NOTE THIS IS A FUND FOR COLLECTIVE ACTIVITIES AND CANNOT SUPPORT INDIVIDUAL RESEARCH, NETWORKING, CONFERENCE ATTENDANCE OR TRAINING.

**Objective of the Fund:** supporting collective research, engagement and/or networking opportunities for early career researchers, including PhD students.

**Annual Budget:** £7000, with no limits for the amount per application to ensure greater flexibility for the pilot.

**Eligible member Applicants:** Post Graduate Researchers including PhD Students and Early Career Researchers (PhD and Masters) up to five years after the award of their degree and who have been DSA members (individual, student or global South) for at least one year prior to application. While we will prioritise the applications of those who have been members for at least one year, we will consider others. This is a fund for Individual members. Institutional members are not eligible.

## Administration

**Frequency:** The scheme aims to fund at least three events per year and there will be three calls per year, linked to DSA Council meetings. Calls close on 15<sup>th</sup> January, 15<sup>th</sup> May and 15<sup>th</sup> September each year. Each call is for events due to take place in the four month period three months after the call deadline. This means the call closing 15<sup>th</sup> January is for an event taking place between April and August of that year, the call closing 15<sup>th</sup> May is for events taking place between September-December that year and the call closing 15<sup>th</sup> September is for events taking place between January-March the following year.

**Scheme Administration:** Three Council members plus the DSA student representatives on Council will administer the fund.

## Contacts

**Main Contact/ queries:** [membershipadmin@devstud.org.uk](mailto:membershipadmin@devstud.org.uk)

*All applications to be submitted via the online form.*

## General conditions

### **Application**

Only applications via the online form will be accepted and an emailed completed budget form (See links on ECR Fund webpage). No other supplemental documents will be reviewed unless they are requested by the administration committee. Any incorrect (accidental or intentional) information at the application stage and after the approval and payment will be taken very seriously. In such cases and at any stage, applicants may be requested to return any payment they have received.

We shall aim to notify applicants with decisions approximately 6 weeks after the closing date.

### **Excluded**

This fund is designed to support innovative engagement and networking by ECRs. Annual events that have run without this support in the past, will not be supported unless there is a new component for PGR/ECR that this funding would enable. This will need to be shown clearly in the application.

### **Joint funds**

We prefer to fund events where there is a reasonable expectation of co-funding. However, this doesn't need to be guaranteed at the point of application. We may consider funding smaller events where no co-funding is in place.

### **Applicant's Role**

ECR/PGR should play a central role in the governance of the proposed activity as well as being one of the main beneficiaries.

### **Types of Events**

The proposed event should be entirely new and/or additional to a regular event, for example, a masterclass for PGR added on to an existing conference or support for an ECR panel or seminar series, a PGR meeting focused on a related Development Studies topic/concern. PLEASE NOTE THIS IS A FUND FOR COLLECTIVE ACTIVITIES AND CANNOT SUPPORT INDIVIDUAL RESEARCH, NETWORKING, CONFERENCE ATTENDANCE OR TRAINING.

### **Right to publish**

DSA will have the right to publish on its website all information related to the events that received funding. This would include, and are not limited to, the winning proposals, final event reports (see Payment conditions below and application form), presentations, booklets or any other material produced during the preparation and the implementation of the event in question. It is the Applicants' responsibility to advise co-funding institutions and other event contributors of such condition.

## **Payment conditions**

### **Advance Payment**

Depending on the purpose of the fund, an advance payment of up to 50% of the cost may be possible.

Final payments will be made only following the submission of:

- the final report
- evidence of expenditure including receipts, invoices, payslips or any other agreed form specified within the application.

## **Application**

Consists of TWO parts: an online form and budget spreadsheet. These are accessible via the website.